



FIRST THINGS FIRST

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Request for Grant Application Amendment #1

Request for Grant Application No.: FTF-STATE-13-0344-00

Request for Grant Application Title: Mental Health Consultation

Release Date: December 7, 2011

Issuing Agency: Arizona Early Childhood Development and Health Board,
First Things First

Due Date: January 20, 2011

Receipt/Opening Location: First Things First
4000 N Central Avenue, Suite 800, Phoenix, AZ 85012

Contact: grants@azftf.gov
Fax (602) 265-0009

A SIGNED COPY OF THIS AMENDMENT SHALL BE RECEIVED AT THE ABOVE AGENCY LOCATION (PREFERRABLY WITH THE SOLICITATION RESPONSE) PRIOR TO THE DUE DATE AND TIME. IT IS NECESSARY TO RETURN THIS FORM ONLY IF YOU ARE RESPONDING TO THE SOLICITATION. THIS SOLICITATION IS AMENDED AS FOLLOWS:

Page 10:

Reads

Tuition Reimbursement

In order to address the shortage of professionals with the requisite skills and abilities to support the mental health and social-emotional development of children five years and younger; the administrative home will develop and manage a tuition reimbursement program for continuing education and achieving advanced certifications. Mental health practitioners will submit an application to First Things First's Tuition Reimbursement Program through the administrative home in order to receive reimbursement for tuition costs to complete coursework/curricula leading to a credential or endorsement. FTF Sr. Director for Children's Health will review and approve of the application.

- Financial support will reimburse tuition costs (resident) at state universities or approved in-state early childhood mental health institutes for post graduate study leading to early childhood mental health credential, endorsement or and additional Master's Degree.
- Applicants who choose to accept the financial assistance must commit to two years of service working with the birth through five populations in Arizona for every year of financial assistance.
- Practicum experiences must include working with children birth through age five to gain specific expertise and knowledge to work with children in this age range and their parents or early care and education providers.
- Up to one-half of tuition may be reimbursed at the time of enrollment and payment of fees with the remainder of tuition costs reimbursed at successful completion of the program and awarding of the credential, endorsement or degree.

- Reports of progress and performance in the program for which tuition will be reimbursed will be submitted to the FTF Mental Health Consultation Administrative Home.

Successful applicants will utilize additional criteria that has been developed in coordination with First Things First including:

- Process for selecting applicants
- List of potential eligible programs
- Upper limit of tuition that will be reimbursed
- Penalties for not fulfilling the commitment to work within the early childhood field for a specific time period as a condition of accepting the tuition reimbursement.
- Coordinate with First Things First on the development of criteria and procedures for the implementation of a tuition reimbursement component.
- Process to track the completion of the commitment to provide service.

Should Read

Tuition Reimbursement

In order to address the shortage of professionals with the requisite skills and abilities to support the mental health and social-emotional development of children five years and younger; the administrative home will develop and manage a tuition reimbursement program for continuing education and achieving advanced certifications. Mental health practitioners will submit an application to First Things First's Tuition Reimbursement Program through the administrative home in order to receive reimbursement for tuition costs to complete coursework/curricula leading to a credential or endorsement. FTF Sr. Director for Children's Health will review and approve of the application.

- Financial support will reimburse tuition costs (resident) at state universities or approved in-state early childhood mental health institutes for post graduate study leading to early childhood mental health credential, endorsement or and additional Master's Degree.
- Applicants who choose to accept the financial assistance must commit to two years of service working with the birth through five populations in Arizona for every year of financial assistance.
- Applicants who choose to accept the financial assistance must live or work in the regions that have funded this strategy
- Practicum experiences must include working with children birth through age five to gain specific expertise and knowledge to work with children in this age range and their parents or early care and education providers.
- Up to one-half of tuition may be reimbursed at the time of enrollment and payment of fees with the remainder of tuition costs reimbursed at successful completion of the program and awarding of the credential, endorsement or degree.
- Reports of progress and performance in the program for which tuition will be reimbursed will be submitted to the FTF Mental Health Consultation Administrative Home.

Successful applicants will utilize additional criteria that have been developed in coordination with First Things First including:

- Process for selecting applicants
- List of potential eligible programs
- Upper limit of tuition that will be reimbursed will not exceed \$100,000 per year with a \$5,000 maximum amount per single applicant.
 - Applicants may choose to request up to \$5,000 but are not required to use the maximum amount.

- *At least 20* tuition reimbursements will be awarded in a year but more can be awarded if the request is less than \$5,000 per applicant.
- Establish penalties for not fulfilling the commitment to work within the early childhood field for a specific time period as a condition of accepting the tuition reimbursement.
- Coordinate with First Things First on the development of criteria and procedures for the implementation of a tuition reimbursement component.
- Develop a process to track the completion of the commitment to complete coursework and provide required service.

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Reads

<i>TSUS and ALLOTMENTS:</i>	number of home based ece providers served by a mhc	number of center based early care and education providers served by a mhc	total number of tuition scholarships distributed-TSU under State - funding comes from all	\$\$\$	<i>contracting notes</i>
Central Phoenix	10	25	0	\$615,000	
Total	56	195	100	\$4,584,446 Inclusive of costs to administer strategy	
Typical cost FTE = \$123,000 per MHC, 5 centers and 2 homes					

Should Read

<i>TSUS and ALLOTMENTS:</i>	number of home based ece providers served by a mhc	number of center based early care and education providers served by a mhc	total number of tuition scholarships distributed-TSU under State - funding comes from all	\$\$\$	<i>contracting notes</i>
Central Phoenix	0	35	0	\$615,000	
Total	46	205	20	\$4,584,446 Inclusive of costs to administer strategy	
Typical cost FTE = \$123,000 per MHC, 5 centers and 2 homes					

ALL OTHER PROVISIONS OF THE SOLICITATION SHALL REMAIN IN THEIR ENTIRETY.

**APPLICANT HEREBY ACKNOWLEDGES RECEIPT
AND UNDERSTANDING OF THE ABOVE
AMENDMENT.**

THE ABOVE REFERENCED SOLICITATION
AMENDMENT IS ISSUED THIS DATE
Friday, December 23, 2011

Signature

Date

Typed Name & Title

Sheila Hoppe

Grants and Contracts Manager